

City of Brisbane

Agenda Report

TO: Honorable Mayor and City Council

FROM: Caroline Cheung via Clay Holstine, City Manager

DATE: Meeting of January 13, 2014

SUBJECT: Consider adoption of Resolution No. 2014-01 authorizing the application and designation of signatory for funding towards retrofitting Bicentennial Walkway through San Mateo County's Department of Housing 2014-15 Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) programs.

PURPOSE: To fulfill the requirements of the County's application process for funding of 2014-15 community development activities.

RECOMMENDATION: Adopt Resolution No. 2014-01

BACKGROUND:

The County has estimated that it will have approximately \$945,000 to distribute in 2014-15 for community development activities under its FY 2014-15 CDBG and ESG programs, based on 2013-14 funding (the actual amounts are subject to Congressional appropriations). The FY 2014-15 allocations for San Mateo County are expected to be announced in the first part of 2014.

One of the projects that had been previously identified and included on the City's list of Capital Improvement Projects was the installation of a code-compliant handrail and vandal-resistant bollard-style lighting along Bicentennial Walkway. Bicentennial Walkway, which was completed in 1986, is approximately 600 feet long and extends from the intersection of Mendocino and Solano Streets up to Humboldt Road. At previous Council meetings, Seniors had expressed concern over the safety of the walkway, as it was originally constructed without a handrail, and some of the lights had either stopped working or have been removed due to vandalism.

Successful applications must meet one of the funding priorities: Housing Development/Housing Repair and Modification Programs, Public Service Programs, or Community & Economic Development. All eligible projects must principally benefit very-low and low income persons, except if the clients are "presumed benefit", in which case, their status must be verified. The Bicentennial Walkway project will meet the Community & Economic Development funding priority, as "Development (acquisition and/or new construction) or rehabilitation of community facilities serving lower income individuals and households" is one of the criteria for this category. In addition, "the elderly" qualifies as a presumed benefit group under CDBG regulations and their status can be verified through the Senior Sunrise Room, which is one of the

facilities that Seniors, who live in the upper parts of Brisbane, are able to easily access through Bicentennial Walkway.

FISCAL IMPACT/FINANCING ISSUES:

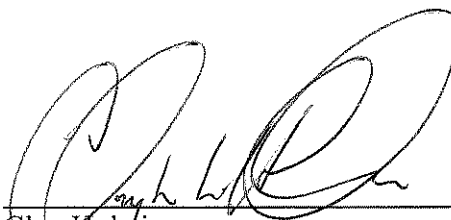
The Department of Housing minimum contract amount is \$25,000. This is the requested amount in the City's application. The grant guidelines lists "leveraging" as one of the evaluation criteria, with funding priority, sponsor capacity, project feasibility, and cost-effectiveness being the others. To that end, the City will contribute \$25,000 from its operating budget to complete the project, for a total project cost of approximately \$50,000.

MEASURE OF SUCCESS:

That the City's project to retrofit Bicentennial Walkway would be one of the projects awarded funding under the County's FY 2014-15 CBDG funds.



Caroline Cheung,
Administrative Management Analyst



Clay Holstine,
City Manager

ATTACHMENTS:

Attachment 1 – Resolution 2014-01

RESOLUTION NO. 2014-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE AUTHORIZING THE DIRECTOR OF PUBLIC WORKS/CITY ENGINEER TO SUBMIT AN APPLICATION TO THE SAN MATEO COUNTY DEPARTMENT OF HOUSING FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS TO FINANCE THE CITY'S BICENTENNIAL WALKWAY RETROFIT PROJECT AND TO EXECUTE ALL DOCUMENTS AS MAY BE REQUIRED FOR ACCEPTANCE OF SUCH GRANT

WHEREAS, the City of Brisbane is eligible for funding under Community Development Block Grant ("CDBG") Program administered by the San Mateo County Department of Housing ("DOH"); and

WHEREAS, the City of Brisbane is proposing to install a code-compliant handrail and bollard-style lighting to benefit the walking community, namely Seniors; and

WHEREAS, it is necessary for the City Council to authorize submittal of an application to the County Department of Housing and designation of signatory for CDBG funds and acceptance of such funds as may be granted,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Brisbane as follows:

1. The City Council finds and determines that the Bicentennial Walkway Retrofit Project is exempt from CEQA pursuant to Section 15303(e) of the CEQA Guidelines because the project consists of retrofitting the walkway with a code-compliant handrail and vandal-resistant bollard-style lights, considered as conversion of accessory (appurtenant) structures in the public right of way and are a minor repair or alteration of existing structures or facilities, not expanding existing uses.
2. The Director of Public Works/City Engineer is hereby authorized and directed to prepare, execute, and submit on behalf of the City an application to the County Department of Housing for CDBG funds, to be applied toward the cost of the City's Bicentennial Walkway Retrofit Project, including submittal of all plans, specifications, cost estimates, and other documents as may be required by DOH in connection with the application.

3. The Director of Public Works/City Engineer is further authorized and directed to execute, on behalf of the City of Brisbane, any and all contracts, agreements, certifications, and other documents, required by the DOH for acceptance and disbursement of grant funds in the amount of \$25,000, or such other amount as may be awarded by the DOH, and to take such other actions as may be necessary or appropriate for the performance and completion of the City's Bicentennial Walkway Retrofit Project.

W. Clarke Conway, Mayor

I hereby certify that the foregoing Resolution No. 2014-01 was duly and regularly adopted at a meeting of the Brisbane City Council on January 13, 2014 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Sheri Marie Spediacci, City Clerk